



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution		GOVERNMENT COLLEGE BALRAMPUR
• Name of the Head of the institution	Mr. NAND KUMAR DEWANGAN	
• Designation	ASSISTANT PROFESSOR	
• Does the institution function from its own campus?	Yes	
• Phone no./Alternate phone no.	07831273022	
• Mobile no	9977920198	
• Registered e-mail	gncbalrampur@gmail.com	
• Alternate e-mail	kumarnd99@gmail.com	
• Address	Semali, Ramanujganj Road	
• City/Town	Balrampur	
• State/UT	Chhattisgarh	
• Pin Code	497119	
2.Institutional status		
• Affiliated /Constituent	Affiliated	
• Type of Institution	Co-education	
• Location	Rural	
• Financial Status	UGC 2f and 12(B)	

• Name of the Affiliating University	Sant Gahira Guru Vishwavidyalaya Sarguja				
• Name of the IQAC Coordinator	Dr. UMESH KUMAR PANDEY				
• Phone No.	07831273022				
• Alternate phone No.	6263577940				
• Mobile	8120975244				
• IQAC e-mail address	umeshsumitraraj@gmail.com				
• Alternate Email address	hindivibhagonline@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	http://www.govtcollegebalrampur.a.c.in/Content/92_146_AQAR%202020-21.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	http://www.govtcollegebalrampur.a.c.in/College.aspx?PageName=Academic%20Calendar				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C	1.88	2021	08/04/2021	07/04/2026
6.Date of Establishment of IQAC			16/09/2017		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Government College Balrampur	State government AID	State government	2020-22	500000	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC	View File				

9.No. of IQAC meetings held during the year	5	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
Enhancement of ICT infrastructure.		
Purchase of books of different title including competitive books.		
For the benefit of students the IQAC has organized seminar and workshop.		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		
Plan of Action	Achievements/Outcomes	
Faculty are encouraged to do academic work e.g publication of research paper/book chapter/Project Writing etc	Partially achieved	
Hostel for Boys and Girls	Under Construction	
Residential facility for Faculty.	Proposal are submitted to state Government.	
13.Whether the AQAR was placed before statutory body?	No	
<ul style="list-style-type: none"> Name of the statutory body 		

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2020-21	06/12/2023

15. Multidisciplinary / interdisciplinary

Our college offers courses that have been authorized and approved by both the university it is affiliated with (Sant Gahira Guru University Ambikapur, Sarguja (C.G.)) and the Department of Higher Education in Chhattisgarh. This means that the college doesn't have the freedom or authority to create its own course structures or decide on the content of the courses. As a result, the college doesn't offer any courses that combine different subjects or disciplines, which are often referred to as multidisciplinary or interdisciplinary courses.

16. Academic bank of credits (ABC):

The college offers postgraduate programs in two courses, namely M.Sc. in Chemistry and M.A. in Hindi, both of which adhere to the Choice-Based Credit System (CBCS). The affiliated university keeps track of the academic credit scores of the students in these programs.

17. Skill development:

Our college doesn't offer any specialized courses designed for skill development of the people involved with the college. However, we do take steps to enhance ICT (Information and Communication Technology) skills by organizing annual ICT workshops. Additionally, various departments within the college initiate their own efforts to help students develop specific skills.

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Students at our college have the choice to study Hindi literature at both the undergraduate and postgraduate levels. In the postgraduate program, they can select a specific paper titled "lok sahitya," which delves into the indigenous Hindi language and culture.

19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):

Each subject or program has predetermined goals and objectives, known as course outcomes and program outcomes. The entire teaching and learning process is designed to achieve these specific outcomes.

20.Distance education/online education:

The Pandit Sundarlal Sharma Open University, established as a study center in Govt. College Balrampur, offers various diploma and degree courses in the fields of science, arts, commerce, journalism, library science, yoga, and other subjects through distance education. Under the science stream, it offers a B.Sc in biology and mathematics, as well as an M.Sc in mathematics. In the arts stream, it provides B.A and M.A programs in Hindi, English, sociology, history, education, mathematics, economics, and more. In the commerce stream, it offers B.Com and M.Com classes. Additionally, the university conducts classes in journalism, library science, computer applications, yoga science, DCA, PGDCA, PG diploma in yoga science, PG diploma in psychological guidance, PG diploma in marketing management, PG diploma in hotel management, PG diploma in tourism management, and a diploma in Chhattisgarhi language and literature, labor law, and labor welfare.

Extended Profile

1.Programme

1.1	89
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	1091
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	783
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File
2.3	254
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	14
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	15
Number of sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	12
Total number of Classrooms and Seminar halls	
4.2	11.88
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	17
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college follows the University's prescribed curriculum. Although each department takes care of the implementation of prescribed curricula. So Various steps have been taken by the college to ensure effective curriculum delivery through wellplanned and documentation processes as follows:

- An Annual academic calendar provided by the Department of Higher education Chhattisgarh prior to the commencement of the academic year.
- The course and workload of each department are allotted to concerned faculty on the basis of their competency, specialization, expertise and interest.
- The Time table committee prepares time table prior to the commencement of the academic session and accordingly, theory and practical classes are conducted keeping in mind of University semester/annual exam.
- Each faculty are making the lesson plan and maintaining the teaching diary each day of the covered syllabus in the class.
- Emphasis on the use of ICT and college library. Besides the classroom teaching the seminar, group assignments, workshops, unit tests, projects, and field trips are helpful for the effective delivery of the curriculum.
- Internal examinations like unit, quarterly, and midterm tests are conducted in tune with the academic calendar to check students' comprehension as outlined in the objective of the curriculum.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college, which is affiliated with Sant Gahira University Sarguja, follows a specific academic calendar aligned with the university and the Department of Higher Education in Chhattisgarh. This calendar includes details such as working days, holidays, internal assessments, practical and main exam dates, as well as events like sports days, cultural days, and alumni meetings.

The approved calendar and class timetable are shared with both staff and students through the college website and WhatsApp groups for everyone's awareness and compliance. A committee is responsible for creating Strategic Perspective Plans in coordination with the academic calendar. These plans cover aspects like the curriculum, internships, community activities, NCC and NSS activities, and continuous internal evaluation strategies such as tests, seminars, presentations, unit tests, and pre-university exams.

Internal assessment tests are typically scheduled in the first week of December and February for undergraduate classes, and in December and April for postgraduate classes. Seminars, where students discuss specific topics related to their subjects, are conducted during the respective subject hours. The internals are then conducted, evaluated, and the marks are communicated to students. Additionally, attendance is recorded as part of the overall calendar of events.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://www.govtcollegebalrampur.ac.in/College.aspx?PageName=Academic%20Calendar

1.1.3 - Teachers of the Institution participate in C. Any 2 of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

2

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college offers core courses including B.A., B.Com., B.Sc., M.A. in Hindi, and M.Sc. in Chemistry. To address cross-cutting issues such as Gender, Environment, Sustainability, Human Values, and Professional Ethics, the college integrates relevant topics into its existing programs. While it doesn't have specific courses solely dedicated to these issues, various units within the undergraduate and postgraduate syllabi cover related subjects. For instance, there's a mandatory environmental studies paper, covering intellectual property, human rights, and environmental basics. Sociology courses delve into gender equity, spanning historical perspectives to present status and improvement strategies. The college actively engages in related activities and showcases photos and newspaper cuttings on its website, demonstrating its commitment to these important themes. This approach ensures that students receive a well-rounded education that addresses crucial societal and ethical concerns within the framework of their chosen academic disciplines.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

05

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

442

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	http://www.govtcollegebalrampur.ac.in/College.aspx?PageName=Feedback
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	http://www.govtcollegebalrampur.ac.in/College.aspx?PageName=Feedback

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1091

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

678

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Our classes cater to a diverse student body hailing from various backgrounds, including those from rural areas with limited

proficiency in English, diverse religious affiliations, and varying economic statuses. Recognizing that many enrolled students face fundamental academic challenges, the college employs a meticulous approach to identify both advanced learners and slow learners through continuous internal assessments such as unit tests, quarterly tests, and midterm exams. Based on these assessments, advanced learners receive additional challenges, deeper exposure to the syllabus, extra study materials, and tutorial sessions. On the other hand, remedial classes are conducted for slow learners, creating a supportive environment to enhance their understanding of fundamental concepts. A counseling session precedes the program to inform students about their strengths and weaknesses, and initial lectures aim to familiarize them with course outcomes. Throughout the academic term, teachers monitor each student's performance and progress during class tests, providing constructive feedback. Syllabus revisions and doubt-clearing sessions are organized as needed, ensuring a comprehensive and tailored approach to meet the diverse learning needs within the classroom.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1091	14

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The Faculty member of the college following methods for learning:-
Assignments:- Students are assigned course-related topics to work on. This helps them to unearth various learning sources and cultivate analytical and reasoning capabilities. **Classroom Presentation:** - Before the submission of assignments students are asked to present their material in front of fellow students and

share what they have learned from it. In this process, they are taking the other questions as a result of the understanding of the topic going to the deep root. Quizzing and Debates:- Time to time debates, quizzes, and seminars are held on relevant topics which are helpful for the round development of students. Engaging students in community-based activities and service: -With the help of NSS and NCC volunteers college conducts the communities activities and various awareness programs like AIDS, Traffic Awareness, environment, De-addiction etc. are conducted in the villages. So they get the chance to learn how valuable and fulfilling it can be to give back to others. Guest Lectures, Seminars and Workshops:-As part of the academic development, the college arranges guest lectures on core subjects.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The COVID-19 pandemic has underscored the importance of adapting to new technologies to ensure preparedness for the future. In response, college teachers have embraced various Information and Communication Technology (ICT) tools for the teaching-learning process. These tools include:

1. **Online Classes:** Utilizing platforms like Zoom, Google Meet, and Google Classroom for conducting virtual classes.
2. **Projectors:** Equipping each classroom with a projector to enhance visual aids during traditional face-to-face sessions.
3. **Desktops and Laptops:** Incorporating technology through the use of computers for instructional purposes.
4. **Smart Board:** Installing a Smart Board in one classroom for interactive and dynamic teaching experiences.
5. **Conference Room:** Digitally equipping the conference room with microphones, computer systems, and projectors to facilitate effective communication.

6. **MOOC Platforms: Leveraging Massive Open Online Course (MOOC) platforms such as NPTEL, SWAYAM, and ePG Pathshala for additional learning resources.**
7. **Powerpoint Presentations: Employing presentations created with PowerPoint and displayed through LCD and projectors.**
8. **Digital Library and Online Search Engines: Accessing digital libraries like Inflibnet, online search engines, and various open educational resources to support teaching and learning.**
9. **Expert Connects: Digitally equipped seminar and conference rooms facilitate guest lectures, expert talks, and various competitions for students.**
10. **Online Quizzes: Faculties creating online quizzes for students using tools like Google Forms, administered after the completion of papers to assess understanding and knowledge.**

This comprehensive integration of technology enhances the overall teaching and learning experience, demonstrating the college's commitment to adapting and evolving in the face of challenges posed by the pandemic and beyond.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

14

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

14

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

03

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

61

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college employs various internal assessment methods, including class tests, unit tests, quarterly tests, and mid-term exams, as mandated by the Higher Education Department and affiliated universities. In postgraduate programs, each paper/course carries 30 marks for internal assessment, while the remaining 70 marks are allocated through semester exams conducted by the university. In undergraduate programs, teachers administer unit tests and pre-university exams. Faculty members communicate the internal assessment methods to students, and if dissatisfied with their marks, students can engage in discussions with faculty for rechecking, revaluation, and obtain photocopies of their answer books. Additionally, departments organize seminars, workshops, and paper presentation activities to evaluate student attainment and progression. This approach not only keeps students informed of their progress but also identifies areas of weakness. Faculty members provide valuable suggestions on how students can enhance their performance, fostering an environment of continuous improvement.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The resolution of annual and semester exam-related grievances falls within the university's jurisdiction, yet the college implements transparent and fair measures to address such issues. Instances involving Unfair Means (U.F.M.) during final or semester exams are handled judiciously by the college. Cheating materials are confiscated, and records are meticulously maintained. Students are afforded the opportunity to explain their perspective. The

university establishes a committee to investigate these cases, ensuring a just, transparent, and timely resolution. The provision for answer sheet reevaluation exists for students discontent with their assigned marks. Those unsatisfied even after reevaluation can obtain photocopies of their answer sheets by paying the stipulated fee. This allows them to personally evaluate their answer sheets to ascertain the accuracy of the evaluation. Internal grievances concerning class tests, unit tests, presentations, assignments, practicals, and project work are addressed by the college's grievance committee in consultation with the respective faculty members. This approach underscores the commitment to handling grievances comprehensively and ensuring a fair and transparent resolution process at both internal and external examination levels.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college has adopted the following means to communicate the programme and course outcome to students, parents, teachers and different stakeholders. For freshers (new entrants) the programme and course objective is communicated through the website and prospectus at the time of admission. Programme-specific and coursespecific outcomes are displayed on the website. The teacher also introduces the students to the specific areas in which they are going to gain knowledge. The teachers of every department instruct the student in the classroom about programmes and course outcomes, and what they are supposed to obtain. If any doubt still remains then it is clarified by teachers.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://www.govtcollegebalrampur.ac.in/College.aspx?PageName=Course%20Outcomes
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college employs various methods to assess and enhance program outcomes:

1. **Publication of Academic Results:** The college meticulously analyzes all academic results, making them accessible on the website. This transparent approach allows stakeholders to understand program outcomes and facilitates continuous improvement.
2. **Assessment Tools:** The college utilizes a combination of class/unit tests and semester/annual examinations to gauge the achievement of program-specific and course outcomes. This includes unit tests, monthly tests, quarterly, half-yearly, and pre-final examinations, following a schedule set by the university/department of higher education.
3. **Feedback Mechanism:** Students' answer books from these assessments are shared with them, highlighting any shortcomings or irrelevant content in their responses. Constructive feedback is provided, guiding students on how to enhance their answers to various questions. Marks are assigned based on the evaluation.
4. **Year-End Examination:** The culmination of the evaluation process is the year-end examination conducted by the affiliating university. This comprehensive assessment reflects the overall attainment acquired by the students throughout the academic year.
5. **Alumni Meetings:** Periodic alumni meetings are organized to foster discussions on academic improvement and track the progress of students. These gatherings serve as a valuable means to maintain a record of program outcomes and accomplishments over time.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year**2.6.3.1 - Total number of final year students who passed the university examination during the year****336**

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<http://www.govtcollegebalrampur.ac.in/College.aspx?PageName=Feedback>

RESEARCH, INNOVATIONS AND EXTENSION**3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****0**

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

3

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institution has established a herbal garden on the college campus, fostering an eco-friendly environment. Students, teaching, and non-teaching staff actively participate in cultivating various medicinal plants such as Tulsi, Bel, sadabahar, and awala. These plants are known for their therapeutic properties, addressing issues like headaches, cough, kidney problems, indigestion, sugar, and abnormal blood pressure. Apart from their medicinal benefits, the herbs are aesthetically pleasing, aromatic, and attract bees and butterflies.

Certain herbs serve as natural antacids, maintaining the necessary gastric acid for proper digestion. Additionally, medicinal herbs possess disinfectant properties, combating disease-causing germs and inhibiting the growth of microbes responsible for communicable

diseases. The collective effort of students and staff in nurturing these plants highlights the commitment to sustainable healthcare practices.

In tandem with academic courses, the college emphasizes skill development. Students are exposed to soft skills, legal literacy and financial literacy, enriching their overall education and preparing them for a well-rounded future. The herbal garden, once matured, is poised to provide valuable medical benefits to the local community.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

2

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institution has been actively involved in various extension activities within both nearby communities and the college itself. Through initiatives led by the NSS and NCC, awareness is spread

regarding environmental concerns, pollution, waste management, water conservation, health, and hygiene, among other topics. This has led to an increase in knowledge among local residents about the various causes, consequences, and potential solutions to environmental issues, fostering a commitment to expanding forest cover.

Furthermore, the college plays a crucial role in instilling social responsibility and citizenship among its students. By providing platforms for participation in extension activities, students are sensitized to a range of pertinent issues, including environmental degradation, domestic violence, addiction, and traffic awareness.

As part of these efforts, the college has initiated waste management and water conservation awareness programs. Additionally, annual tree-planting initiatives are undertaken, contributing to environmental sustainability. Moreover, the college actively participates in Systematic Voters' Education and Electoral Participation (SVEEP) activities, facilitated by the students.

Recognizing these extensive efforts, Government College Balrampur has been acknowledged as a District Green Champion for Balrampur District by the Mahatma Gandhi National Council of Rural Education, in recognition of their commitment to initiatives such as Swachh Bharat, hygiene promotion, and water management.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

01

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

14

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

366

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

the college boasts ample facilities, including classrooms and laboratories, to accommodate its current programs. In response to the growing student population, the institution consistently takes proactive measures to enhance its infrastructure. The campus is equipped with modern amenities such as smart boards, green boards, a well-stocked library, science laboratories (Physics, Chemistry,

Botany, Zoology, and Computer Science), a computer facility, canteen, sports facilities, clean drinking water, parking, separate washrooms, CCTV surveillance, and provisions for extra and co-curricular activities.

Some classrooms are furnished with ICT tools, and the science laboratories are adequately equipped with instruments and consumables aligned with the curriculum requirements. The computer lab meets student needs with over 15 computers. The college's library, although partially automated with a Circulation module, subscribes to N-List for the benefit of students and teachers. The entire college premises are monitored by CCTV cameras.

In terms of physical infrastructure, the college comprises 12 classrooms, all are equipped with projectors, five laboratories, a well-stocked library, five office and departmental rooms, and a common room for girls. Additionally, separate lavatories are provided for boys and girls.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institute has a commitment to all round personality development of students besides education. The college has infrastructure for physical fitness, extra-curricular interests and mental well-being. The indoor games facilities include Table tennis, Caroms, Chess, and Gym equipment etc available for boys and girls. The facilities available in the college for outdoor games include cricket, football, courts badminton, volleyball and kho-kho, sprint etc. The college has substantial equipment for athletics. It is proud of our college that many students have represented the college at the state level, inter-university level and national level tournaments. The college has a stage where cultural programs Fashion show etc is organized to allow students to express their inherent creativity. The NCC and NSS wing of the college sensitize the students towards society, country, environment, unity, selfless service, disaster management, health and hygiene etc. These wings propagate the government scheme e.g. Swachha Bharat Abhiyan, SVEEP plan, AIDS awareness campaign, tree plantation, blood donation (Under Red cross

Society), etc through cultural activities on various occasions. From time to time college has been inviting experts related to different walk of life to sensitize the students on legal literacy, financial literacy, Domestic Violence etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

12

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Partially automated (Circulation Module) The library of the college has a valuable collection of more than seven thousand books of diverse subject which catering the needs of students and teachers of different courses. In addition to the books, it has also subscribed to several valuable magazines and competitive books to cater for the needs of the visitors to the library and students preparing for competitive exams. The library is partially automated and it has N-List subscription. It uses the KOHA software to keep track of access to the books, issues and updating of stock. The library has a reading space and an e surfing centre which is open to students and staff. Name of the ILMS software- KOHA Nature of automation - Partially automated Version: UBUNTU-12.04

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources D. Any 1 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

2.8

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

3.624

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has a broadband connection of 24 mbps from BSNL (Bharat Sanchar Nigam Limited) strengthening the teaching and learning process. The campus is partially Wi-Fi enabled. Teachers and students can access Wi-Fi facilities on the campus to get the additional information and research-related queries. The computer lab is equipped with the required number of desktop computers with the required software. All classrooms have overhead projectors and one movable projector is available to provide effective teaching for the students. Some Faculty members use PowerPoint presentations in some special lectures to enhance the learning experience. To facilitate office work Photocopy machine, Printer with a scanner in an adequate number are available in the office. The college campus is under CCTV surveillance to ensure the safety and security of its stakeholders. Students are encouraged to use IT infrastructure, and online study resources for broadened their knowledge horizon.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

17

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

15.87

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The maintenance of infrastructure, facilities and equipment is taken care of by the college administration. In case of any lab equipment/electric appliances not properly working then concerned department personnel informed the office for repair or replacement. The sports facilities are utilized by students under the guidance of a sports officer. The college has taken care of health and hygiene by providing safe drinking water, a clean and green campus and regular cleaning of washrooms. For use of library facilities, at the beginning of the academic year, each student is issued a library card after collecting their details. Two books can be issued per month on each library card per student. If he/she fails to return the borrowed books in good condition then the penalty is levied according to the rule. Similarly, teachers are allowed to take books after entering into the teacher's register. The lab facilities are open to science students. The committee takes care of the various academic, cultural, library NCC, NSS etc activities. The information regarding scholarships, sports, NCC, NSS admission, reservation policy etc are displayed on the notice board and uploaded on the college website from time to time. Thus all the physical infrastructure like academics, sports, libraries, electricity and water supply etc are regularly maintained whenever the need arises.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

355

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

50

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

50

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	View File
Details of student placement during the year (Data Template)	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

32

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

01

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

01

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

College promotes representation of students on academic and administrative bodies. An active student council comprises of members to monitor academic, cultural, sports, literary events, Anti-Ragging and gender sensitization programmes, NSS and NCC activities. College Student Council members along with committee members take active role in conducting college Annual Social Gathering, Subject Societies and national festivals.

The students involve themselves in events such as Independence Day, Teacher's day, Republic day and various other activities. The student representatives actively participate in sports committee, cultural committee, etc.

The college sports are also an important event and the students council has the responsibility to co-ordinate the different sports activities under the supervision of sports officer and assist the teachers in making the event a success. It also has the duty to recommend volunteers from the student's community for this purpose. Thus, the student council contributes to a healthy interaction among students and teachers regarding academic, co-curricular and extra-curricular activities of the college.

Following academic and administrative bodies/committees are functioning in the institution where student representation is considered:

- • College Student Council
- • IQAC
- • Internal Complaint Committee
- • Anti- Ragging Committee
- • Committees of Annual cultural and Social Gathering
- • NSS
- • NCC

All above mentioned committees are headed by Principal / HOD / Faculty members.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

11

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

There is an alumni association that came into existence in this college on 12.09.2017 and provided a free membership to the students in order to motivate them to active participation in the Association. The alumni association started functioning and get registered on 08.10.2021. The college seeks alumni participation in the development of the institution to its best. Healthy relation between the staff and the alumni is the main course to attract them towards the college. The institute maintains a cosy relationship with the ex-students, their parents, community. In order to increase the member of the association the college has created a page for the alumni in social networking facilities like Facebook, and Twitter and alumni are actively networking using the Whats App facility and social media sites. In the present scenario, there is no monetary contribution by the college alumnibut they are willing to contribute the valuable experience and expertise of the alumni is shared with the current students of the university. Hopefully, the association would play a significant role in uplifting the college's quality. The alumni meets are organized once a year. Alumni visit the institution at their convenience throughout the year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college administration effectively implemented decisions aligned with the institution's vision and mission. The college infrastructure includes an office, classrooms, laboratories, and an open stage area. Initially offering only undergraduate programs (B.A., B.Sc., and B.Com) until 2016-17, the college expanded its

offerings to include postgraduate programs in M.A. Hindi and M.Sc. Chemistry starting from the academic year 2017-18. The Hindi Department attained recognition as a research center in 2019-20, enrolling three Ph.D. students.

The college library undergoes continuous improvement, with an increasing number of books and partial automation. Facilities such as a cycle stand, a platform around a tree, a bus stop, a 5 KWP SPV power plant solar panel, water RO, functional canteen, green boards, and projectors in every class contribute to a conducive learning environment. Security is enhanced through CCTV surveillance.

Annually, the college organizes sports and cultural festivals, fostering a well-rounded educational experience. NSS and NCC units operate to promote the holistic development of students. The college boasts a dedicated and qualified faculty team committed to providing higher education, preparing regional youth for the job market.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

the government college operates under the control of the Department of Higher Education in Chhattisgarh. The department manages key aspects such as finance, infrastructure, staff transfer and posting, creation of new positions, and the introduction of new courses or programs. The Principal, assisted by various committees, oversees academic, co-curricular, and extra-curricular activities.

Each department within the college has operational autonomy, allowing them to determine workload, lecture schedules, field trips, educational tours, book purchases for the library, and procurement of departmental items. Committees are formed to implement action plans, monitor progress, and take corrective measures.

The college's committees, including the Internal Quality Assurance Cell (IQAC), consist of members from teaching staff, non-teaching staff, and students. Decision-making involves all stakeholders, including teaching and non-teaching staff, students, and representatives. In staff council meetings, every participant is

encouraged to freely express their opinions. This collaborative approach ensures the active involvement of all college stakeholders in the decision-making process.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college, from its inception following Perspective/Strategic plan it has: To open PG courses in Botany, Political Science and UG courses in Geography and economics and a research centre in Chemistry subject. In the near future introduction of some more professional programs e.g Law, Biotechnology, Geology, Food technology and certificate/Diploma programs in Foreign Language courses (German, French) etc. To equip all the classes with ICT facilities and establishment of smart classrooms. Establishment of a fully automated library. To develop a fully Wi-Fi campus with advanced computer laboratories for students and faculty. Extension of the existing main building to start more UG and PG courses in future leading to an autonomous PG College. Currently, we are running a shortage of classrooms. Construction of seminar Hall, Boys and Girls Hostel and Flats for teaching and non-teaching staff. Upgradation of science laboratories and establishment of the language lab. To inculcate proper skills so that students get easily placed or become entrepreneurs. To make well-developed counselling cells, Placement cells and career guidance cells. Establishment of Incubation centre. To sensitize the students towards the environment, sanitation, wildlife and water conservation.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies,

administrative setup, appointment and service rules, procedures, etc.

1. ORGANOGRAM OF THE INSTITUTION PRINCIPAL, ACADEMIC STAFF, ADMINISTRATIVE STAFF, TECHNICAL STAFF, FACULTY HEAD, DATA ENTRY OPERATOR, ASSISTANT PROFESSOR, ASSISTANT GRADE -1, LAB TECHNICIAN, ASSISTANT GRADE -2 ,LAB ATTENDANT, OFFICE ASSISTANT

2. The principal of the college at the apex is entrusted with overall charge of the college like financial transactions (functioning as Drawing Disbursing officer), administrative, academic activities etc. The principal is assisted by Heads/coordinators of various departments, librarians, office staff and janbhagidhari-funded staff.

3. Recruitment Procedure: - Recruitment of teaching and nonteaching staff is done by the government through PSC and vyapam. Recruitment of guest lecturers is done by college administration on the basis of merit as norms prescribed by state governments. Moreover, recruitment of janbhagidari staff is carried out by Janbhagidari samiti.

4. Promotion:- There is a promotional procedure determined by the government

5. Service Rule: The service rules and promotion for the teaching and non-teaching staff as per the rules and regulation laid down by competent authorities like UGC (University Grants Commission) and theChhattisgarh government.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	http://www.govtcollegebalrampur.ac.in/College.aspx?PageName=Organogram
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

the institution adheres to Chhattisgarh government rules by offering various welfare measures for both teaching and non-teaching staff, including:

1. A family benefit scheme for regular employees in the event of an accident or demise.
2. Group insurance schemes (GIS), CGGPF, GPF, and NPS for eligible employees.
3. Provision for partial withdrawal from GPF accounts for urgent family needs.
4. Medical reimbursement facility for staff.
5. Festival advance, grain advance, and washing allowance schemes for class-four non-teaching staff.
6. Clothing allowances for class-four employees.
7. Child care leave for female employees with children up to 18 years old.
8. The availability of a canteen within the campus for the refreshment of both students and staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

02

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

all regular teaching and non-teaching staff are required to annually complete and submit their Confidential Report (C.R.). The Principal reviews the details, provides opinions, and forwards it to the Commissioner, Department of Higher Education (DHE) for further processing. Additionally, the teaching staff fills out the Annual Performance Indicator (API) proforma, encompassing various activities such as publications, teaching hours, and governance involvement, which is also submitted to the Commissioner, DHE for performance appraisal.

Teachers are expected to engage in college governance, examination-related duties, committees, and co-curricular/extracurricular activities. Performance is assessed based on class results, and teachers may also participate in government-assigned activities like election duty or social awareness campaigns, all documented in the API proforma. The college's IQAC committee collects annual feedback from students regarding the teacher's performance and conduct, which is analyzed, and appropriate actions are taken in response.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

On the financial matter, the college is subservient to the rules of the government. The college only conducts external audits. A financial audit is mandatory and an account of the college was audited by the Account General of Chhattisgarh since the inception of the college i.e. period 08/2008 to 11/2018 on dated 13.03.2019. The account of Janbhagidari samiti (the corpus of money collected from every student who gets enrolled in the college) is audited annually by the chartered account. Janbhagidari Account Period from 01.07.2015-30.06.2018 audited by Chartered account dated 25.09.2018.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

15.222

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The major sources of receipts/funding for the institution are as follows:

Allotment from the state government.

Development fees collected from the students (Janbhagidari fund).

The allotment from the state government comprises salaries for staff and the development of college infrastructure (and other expenses)

under a specific head for which purpose they are granted. In addition to this, there is a corpus of funds collected from the students who get admission to the college. This fund is also known as the Janbhagidari fund. This amount has been used for the miscellaneous needs of the college like strengthening of the science laboratory, Infrastructure for smart classes, library development, installation of Fire extinguishers and CCTV cameras, purchase of laptops, maintenance of washroom etc. Moreover, the college has a shortage of staff, therefore, the hiring of staff is done by janbhagidari samiti and their salary is provided by janbhagidari fund.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) was established on 16.09.2017 with the primary responsibility of overseeing all activities within the college. Since the college's inception, various committees have worked towards enhancing its quality across academic, extra-curricular, administrative, extension services, and financial aspects under the guidance of the IQAC. The IQAC takes the following initiatives:

1. Monitoring the quality of institutional processes.
2. Implementing quality initiatives, including ICT facilities, to enhance teaching-learning.
3. Actively implementing quality measures aligned with the institution's Vision and Mission.
4. Regularly collecting feedback from students to understand their needs and enhance facilities for better student-centric learning.
5. Maintaining communication with all committees and monitoring their functioning.

Overall, the IQAC plays a crucial role in ensuring the continuous improvement and quality enhancement of the college.

File Description	Documents
Paste link for additional information	http://www.govtcollegebalrampur.ac.in/College.aspx?PageName=MINUTES
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

the Internal Quality Assurance Cell (IQAC) is composed of faculty members from various departments, students, and local community members. The college has adopted several measures to enhance the teaching-learning process, including:

1. Integration of technology alongside traditional teaching methods.
2. Focus on strengthening fundamental knowledge.
3. Enhancement of infrastructure, including the establishment of a vibrant NCC and NSS Unit.
4. Consistent growth in student enrollment each year.

Given that a significant number of students come from tribal backgrounds with illiterate parents, the IQAC has guided faculty members to encourage the use of technology and online study platforms for learning and competitive exam preparation. Additionally, recognizing that many students have weak educational foundations, the IQAC has recommended remedial classes to help build their fundamentals and better understand class lectures.

Furthermore, the college has expanded its infrastructure with facilities such as hostels(Under Construction) for boys and girls, smart boards, a well-equipped library, ICT-enabled classrooms, state-of-the-art laboratories, Wi-Fi connectivity, and computers. There is also a focus on incorporating renewable energy solutions. These initiatives collectively aim to provide a conducive learning environment and uplift students from diverse backgrounds.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender equity is the basic concern of the college. Being a co-educational institute it has been following steps taken to strengthen gender-related affairs: 1. Safety and Security: The college has a high priority to provide safety and security to students and staff. In order to feel safe, the College constitute Anti-ragging committees, Committee against Sexual Harassment, and a Disciplinary committee to look gender related affairs and organize awareness program related to gender equality like woman empowerment and their problem and solution. Moreover, the college provides the girls common room, separate washrooms etc. The College has installed CC (Close Circuit) cameras at different places inside the campus to supervise the activities going inside the campus. 2. Counselling: The College has Counseling Committee and a woman empowerment committee. These committees provide counselling to students in the college. By organizing different gender-related programmes the students become more gender sensitive. Apart from gender issues if any other type of counselling needed for students such as career-related, study-related, personal problem etc are provided by a

faculty member 3. **Common Room Facilities:** There is a girl's common room available in the college with basic facilities where she can relax, play, discuss, and eat.

File Description	Documents
Annual gender sensitization action plan	http://www.govtcollegebalrampur.ac.in/Content/86_154_7.1.1-1.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://www.govtcollegebalrampur.ac.in/Content/87_154_7.1.1-2.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management: The greenery committee takes care of cleanliness and waste disposal. For solid waste disposal, many awareness and cleanliness drives have been carried out by NCC volunteers and NCC cadets on the campus and outside the campus like Hospitals, nearby villages and tourist places like Tatapani. All the college stakeholders get sensitized/trained regarding wet and dry waste. The college has provided a separate container (Green and Blue) for wet waste and dry waste. When the container gets filled the vermicompost was made from wet waste and utilized for plant and plantation drives.

Liquid waste management: The wastewater from ROs, and toilets are drained to the septic tank. The Liquid waste from the laboratory is

collected in a container.

E-waste management: There is no system of e-waste management in the college. In fact e-waste produced by our college is nearly nil.

Biomedical Waste Management: This College does not generate Biomedical waste management.

Waste recycling system: We do not have a waste recycling system although the college makes the vermicompost based Biofertilizer

Hazardous chemicals and radioactive waste Management: Disposable chemicals from chemistry labs are stored in containers and handover to Municipal Corporation and the college does not generate radioactive waste.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus **C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **B. Any 3 of the above**

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways

4. Ban on use of plastic**5. Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

To make students morally responsible with integrity, the colleges conducted numerous activities to promote tolerance and harmony towards cultural, regional, linguistic and socioeconomic issues. To develop a secular outlook, unity and belonging to the college among the staff and faculty, commemorative days are celebrated on the campus. The college and its student staff celebrated the Fresher's party, teacher's day, farewell program, Sarswati pooja, Republic /Independence Day, Annual cultural and Sports fest, rally, oath, Plantation, Constitution day and remembering our beloved freedom fighter etc. Motivational lectures of eminent persons in their field are conducted for the holistic development of students and to make them responsible citizens of India. Following the constitution preamble, the college took every step to inculcate national values, communal harmony and national integration. Besides curricular and cultural activities, the college strengthens its infrastructure like a hostel, sports etc for the physical and comradeship development of students. Thus college provides an environment for cultural, regional, linguistic, and socioeconomic tolerance.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The College organizes several programs from time to time to inculcate constitutional obligations, values, rights, duties and responsibilities. In this regard, College undergraduate programme has a compulsory paper on Environment Science and Post Graduate program has Intellectual property, Human Rights and Environment Basics, Tribal studies, and Green Chemistry. So students are well-informed about the environment, climate change and nature. Besides this, The College celebrates Independence and Republic day every year with students and staff and citizens of the local area. The day reminded the importance of freedom and the constitution. On this day Parade and a patriotic song sung by NCC cadets and others to inspire and showcase the love for the motherland. Besides this surgical strike day, NCC day, and cleaning campaigning are organized by NCC cadets. NSS volunteers organized various drives in villages like Deaddication, cleanlinessRoad safety awareness, SVEEP program, Institutional Treatment etc. Moreover, the college organizes a Blood donation camps, the Plantation of plant saplings and commemorates freedom fighters and great personalities.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	http://www.govtcollegebalrampur.ac.in/Content/88_154_7.1.9.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. **Annual awareness programmes on Code of Conduct are organized** D. Any 1 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Annually the College has organized activities relating to national festivals, birth/death anniversaries of great Indian personalities and students actively participated in Essay competitions, painting, rangoli, debates, quizzes etc based on their respective personalities. Some program related to the above as follows:

1. Gandhi Jayanti
2. Constitution Day
3. World Environment Day
4. Unity Day
5. NSS Establishment Day
6. Hindi Diwas
7. Republic Day
8. Independence Day

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practices 1 Title: Social responsibility, extension and outreach initiatives. Objective: The objective of the practice are :

- To create social awareness values among students.
- To make students vigilant about their role in the society.
- To make eco-social environment on the institution.
- To aware the rural and uneducated peoples for various issues.
- To improve social responsibly of students.

Social responsibility is a common path to go which will make strong and responsible the students. Students create the basis for institution social responsibility, yet the institution responsible for developing and fostering the students towards being responsible. College students should look for innovative programs and workshops underlining social and environmental issues and educate the public at large.

Best Practice 2 Title: Teaching learning & Evaluation process Objectives: The objective of the practice is

- To create an academic in the College.
- To Inculcate, Value System among Students with motivation to Indian Culture
- Nationalism and Social responsibility & equity.
- To Promoting the Use of Technology ensuring effective learning.

File Description	Documents
Best practices in the Institutional website	http://www.govtcollegebalrampur.ac.in/Content/90_154_7.2.1.pdf
Any other relevant information	http://www.govtcollegebalrampur.ac.in/Content/89_154_MGNCRE_DGC%20Certificate%202021-22-39.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

the college is guided by the motto "SARVESHAM SHREYASE VIDYA," emphasizing the supremacy of knowledge. The overarching vision is to provide high-quality higher education that aligns with societal needs and global trends. The commitment extends to delivering quality education in this tribal region across various emerging fields while fostering a conducive environment for co-curricular and extracurricular activities.

In pursuit of its vision and mission, the college is actively working towards the introduction of new programs. The Department of Higher Education (DHE) has permitted the offering of postgraduate programs in Hindi and Chemistry, along with courses in History and Computer Sciences. The college administration, led by the Principal and supported by various committees and cells, collaboratively makes decisions prioritizing the welfare of students and society.

Despite budgetary constraints from the DHE, the college administration is dedicated to expanding infrastructure. Assistance from the district administration has played a crucial role in this endeavor, contributing to the construction of a cycle stand, canteen, platforms around trees, water RO system, and terrain leveling. The library continues to grow each year, with ongoing efforts to partially automate and eventually achieve full digitization. Through these initiatives, the college is working towards realizing its vision of providing comprehensive and modern education to the community it serves.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college follows the University's prescribed curriculum. Although each department takes care of the implementation of prescribed curricula. So Various steps have been taken by the college to ensure effective curriculum delivery through wellplanned and documentation processes as follows:

- An Annual academic calendar provided by the Department of Higher education Chhattisgarh prior to the commencement of the academic year.
- The course and workload of each department are allotted to concerned faculty on the basis of their competency, specialization, expertise and interest.
- The Time table committee prepares time table prior to the commencement of the academic session and accordingly, theory and practical classes are conducted keeping in mind of University semester/annual exam.
- Each faculty are making the lesson plan and maintaining the teaching diary each day of the covered syllabus in the class.
- Emphasis on the use of ICT and college library. Besides the classroom teaching the seminar, group assignments, workshops, unit tests, projects, and field trips are helpful for the effective delivery of the curriculum.
- Internal examinations like unit, quarterly, and midterm tests are conducted in tune with the academic calendar to check students' comprehension as outlined in the objective of the curriculum.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college, which is affiliated with Sant Gahira University Sarguja, follows a specific academic calendar aligned with the university and the Department of Higher Education in Chhattisgarh. This calendar includes details such as working days, holidays, internal assessments, practical and main exam dates, as well as events like sports days, cultural days, and alumni meetings.

The approved calendar and class timetable are shared with both staff and students through the college website and WhatsApp groups for everyone's awareness and compliance. A committee is responsible for creating Strategic Perspective Plans in coordination with the academic calendar. These plans cover aspects like the curriculum, internships, community activities, NCC and NSS activities, and continuous internal evaluation strategies such as tests, seminars, presentations, unit tests, and pre-university exams.

Internal assessment tests are typically scheduled in the first week of December and February for undergraduate classes, and in December and April for postgraduate classes. Seminars, where students discuss specific topics related to their subjects, are conducted during the respective subject hours. The internals are then conducted, evaluated, and the marks are communicated to students. Additionally, attendance is recorded as part of the overall calendar of events.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://www.govtcollegebalrampur.ac.in/Coll ege.aspx?PageName=Academic%20Calendar

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

2

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college offers core courses including B.A., B.Com., B.Sc., M.A. in Hindi, and M.Sc. in Chemistry. To address cross-cutting issues such as Gender, Environment, Sustainability, Human Values, and Professional Ethics, the college integrates relevant topics into its existing programs. While it doesn't have specific courses solely dedicated to these issues, various units within the undergraduate and postgraduate syllabi cover related subjects. For instance, there's a mandatory environmental studies paper, covering intellectual property, human rights, and environmental basics. Sociology courses delve into gender equity, spanning historical perspectives to present status and improvement strategies. The college actively engages in related activities and showcases photos and newspaper cuttings on its website, demonstrating its commitment to these important themes. This approach ensures that students receive a well-rounded education that addresses crucial societal and ethical concerns within the framework of their chosen academic disciplines.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

05

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

442

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	http://www.govtcollegebalrampur.ac.in/College.aspx?PageName=Feedback
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
---	---

File Description	Documents
Upload any additional information	View File
URL for feedback report	http://www.govtcollegebalrampur.ac.in/College.aspx?PageName=Feedback

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1091

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

678

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Our classes cater to a diverse student body hailing from various backgrounds, including those from rural areas with limited

proficiency in English, diverse religious affiliations, and varying economic statuses. Recognizing that many enrolled students face fundamental academic challenges, the college employs a meticulous approach to identify both advanced learners and slow learners through continuous internal assessments such as unit tests, quarterly tests, and midterm exams. Based on these assessments, advanced learners receive additional challenges, deeper exposure to the syllabus, extra study materials, and tutorial sessions. On the other hand, remedial classes are conducted for slow learners, creating a supportive environment to enhance their understanding of fundamental concepts. A counseling session precedes the program to inform students about their strengths and weaknesses, and initial lectures aim to familiarize them with course outcomes. Throughout the academic term, teachers monitor each student's performance and progress during class tests, providing constructive feedback. Syllabus revisions and doubt-clearing sessions are organized as needed, ensuring a comprehensive and tailored approach to meet the diverse learning needs within the classroom.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1091	14

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The Faculty member of the college following methods for learning:-
Assignments:- Students are assigned course-related topics to work on. This helps them to unearth various learning sources and cultivate analytical and reasoning capabilities.
Classroom Presentation:- Before the submission of assignments

students are asked to present their material in front of fellow students and share what they have learned from it. In this process, they are taking the other questions as a result of the understanding of the topic going to the deep root. Quizzing and Debates:- Time to time debates, quizzes, and seminars are held on relevant topics which are helpful for the round development of students. Engaging students in community-based activities and service: -With the help of NSS and NCC volunteers college conducts the communities activities and various awareness programs like AIDS, Traffic Awareness, environment, De-addiction etc. are conducted in the villages. So they get the chance to learn how valuable and fulfilling it can be to give back to others. Guest Lectures, Seminars and Workshops:-As part of the academic development, the college arranges guest lectures on core subjects.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The COVID-19 pandemic has underscored the importance of adapting to new technologies to ensure preparedness for the future. In response, college teachers have embraced various Information and Communication Technology (ICT) tools for the teaching-learning process. These tools include:

1. **Online Classes:** Utilizing platforms like Zoom, Google Meet, and Google Classroom for conducting virtual classes.
2. **Projectors:** Equipping each classroom with a projector to enhance visual aids during traditional face-to-face sessions.
3. **Desktops and Laptops:** Incorporating technology through the use of computers for instructional purposes.
4. **Smart Board:** Installing a Smart Board in one classroom for interactive and dynamic teaching experiences.
5. **Conference Room:** Digitally equipping the conference room

with microphones, computer systems, and projectors to facilitate effective communication.

6. MOOC Platforms: Leveraging Massive Open Online Course (MOOC) platforms such as NPTEL, SWAYAM, and ePG Pathshala for additional learning resources.
7. Powerpoint Presentations: Employing presentations created with PowerPoint and displayed through LCD and projectors.
8. Digital Library and Online Search Engines: Accessing digital libraries like Inflibnet, online search engines, and various open educational resources to support teaching and learning.
9. Expert Connects: Digitally equipped seminar and conference rooms facilitate guest lectures, expert talks, and various competitions for students.
10. Online Quizzes: Faculties creating online quizzes for students using tools like Google Forms, administered after the completion of papers to assess understanding and knowledge.

This comprehensive integration of technology enhances the overall teaching and learning experience, demonstrating the college's commitment to adapting and evolving in the face of challenges posed by the pandemic and beyond.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

14

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

14

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

03

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

61	
File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college employs various internal assessment methods, including class tests, unit tests, quarterly tests, and mid-term exams, as mandated by the Higher Education Department and affiliated universities. In postgraduate programs, each paper/course carries 30 marks for internal assessment, while the remaining 70 marks are allocated through semester exams conducted by the university. In undergraduate programs, teachers administer unit tests and pre-university exams. Faculty members communicate the internal assessment methods to students, and if dissatisfied with their marks, students can engage in discussions with faculty for rechecking, reevaluation, and obtain photocopies of their answer books. Additionally, departments organize seminars, workshops, and paper presentation activities to evaluate student attainment and progression. This approach not only keeps students informed of their progress but also identifies areas of weakness. Faculty members provide valuable suggestions on how students can enhance their performance, fostering an environment of continuous improvement.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The resolution of annual and semester exam-related grievances falls within the university's jurisdiction, yet the college implements transparent and fair measures to address such issues. Instances involving Unfair Means (U.F.M.) during final or

semester exams are handled judiciously by the college. Cheating materials are confiscated, and records are meticulously maintained. Students are afforded the opportunity to explain their perspective. The university establishes a committee to investigate these cases, ensuring a just, transparent, and timely resolution. The provision for answer sheet reevaluation exists for students discontent with their assigned marks. Those unsatisfied even after reevaluation can obtain photocopies of their answer sheets by paying the stipulated fee. This allows them to personally evaluate their answer sheets to ascertain the accuracy of the evaluation. Internal grievances concerning class tests, unit tests, presentations, assignments, practicals, and project work are addressed by the college's grievance committee in consultation with the respective faculty members. This approach underscores the commitment to handling grievances comprehensively and ensuring a fair and transparent resolution process at both internal and external examination levels.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college has adopted the following means to communicate the programme and course outcome to students, parents, teachers and different stakeholders. For freshers (new entrants) the programme and course objective is communicated through the website and prospectus at the time of admission. Programme-specific and coursespecific outcomes are displayed on the website. The teacher also introduces the students to the specific areas in which they are going to gain knowledge. The teachers of every department instruct the student in the classroom about programmes and course outcomes, and what they are supposed to obtain. If any doubt still remains then it is clarified by teachers.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://www.govtcollegebalrampur.ac.in/Coll ege.aspx?PageName=Course%20Outcomes
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college employs various methods to assess and enhance program outcomes:

1. **Publication of Academic Results:** The college meticulously analyzes all academic results, making them accessible on the website. This transparent approach allows stakeholders to understand program outcomes and facilitates continuous improvement.
2. **Assessment Tools:** The college utilizes a combination of class/unit tests and semester/annual examinations to gauge the achievement of program-specific and course outcomes. This includes unit tests, monthly tests, quarterly, half-yearly, and pre-final examinations, following a schedule set by the university/department of higher education.
3. **Feedback Mechanism:** Students' answer books from these assessments are shared with them, highlighting any shortcomings or irrelevant content in their responses. Constructive feedback is provided, guiding students on how to enhance their answers to various questions. Marks are assigned based on the evaluation.
4. **Year-End Examination:** The culmination of the evaluation process is the year-end examination conducted by the affiliating university. This comprehensive assessment reflects the overall attainment acquired by the students throughout the academic year.
5. **Alumni Meetings:** Periodic alumni meetings are organized to foster discussions on academic improvement and track the progress of students. These gatherings serve as a valuable means to maintain a record of program outcomes and

accomplishments over time.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

336

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://www.govtcollegebalrampur.ac.in/College.aspx?PageName=Feedback>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

3

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institution has established a herbal garden on the college

campus, fostering an eco-friendly environment. Students, teaching, and non-teaching staff actively participate in cultivating various medicinal plants such as Tulsi, Bel, sadabahar, and awala. These plants are known for their therapeutic properties, addressing issues like headaches, cough, kidney problems, indigestion, sugar, and abnormal blood pressure. Apart from their medicinal benefits, the herbs are aesthetically pleasing, aromatic, and attract bees and butterflies.

Certain herbs serve as natural antacids, maintaining the necessary gastric acid for proper digestion. Additionally, medicinal herbs possess disinfectant properties, combating disease-causing germs and inhibiting the growth of microbes responsible for communicable diseases. The collective effort of students and staff in nurturing these plants highlights the commitment to sustainable healthcare practices.

In tandem with academic courses, the college emphasizes skill development. Students are exposed to soft skills, legal literacy and financial literacy, enriching their overall education and preparing them for a well-rounded future. The herbal garden, once matured, is poised to provide valuable medical benefits to the local community.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards	
3.3.1 - Number of Ph.Ds registered per eligible teacher during the year	
3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year	
2	
File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File
3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year	
3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year	
0	
File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File
3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year	
3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year	
0	
File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institution has been actively involved in various extension activities within both nearby communities and the college itself. Through initiatives led by the NSS and NCC, awareness is spread regarding environmental concerns, pollution, waste management, water conservation, health, and hygiene, among other topics. This has led to an increase in knowledge among local residents about the various causes, consequences, and potential solutions to environmental issues, fostering a commitment to expanding forest cover.

Furthermore, the college plays a crucial role in instilling social responsibility and citizenship among its students. By providing platforms for participation in extension activities, students are sensitized to a range of pertinent issues, including environmental degradation, domestic violence, addiction, and traffic awareness.

As part of these efforts, the college has initiated waste management and water conservation awareness programs. Additionally, annual tree-planting initiatives are undertaken, contributing to environmental sustainability. Moreover, the college actively participates in Systematic Voters' Education and Electoral Participation (SVEEP) activities, facilitated by the students.

Recognizing these extensive efforts, Government College Balrampur has been acknowledged as a District Green Champion for Balrampur District by the Mahatma Gandhi National Council of Rural Education, in recognition of their commitment to initiatives such as Swachh Bharat, hygiene promotion, and water management.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

01

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

14

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

366

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

the college boasts ample facilities, including classrooms and laboratories, to accommodate its current programs. In response to the growing student population, the institution consistently takes proactive measures to enhance its infrastructure. The campus is equipped with modern amenities such as smart boards, green boards, a well-stocked library, science laboratories (Physics, Chemistry, Botany, Zoology, and Computer Science), a computer facility, canteen, sports facilities, clean drinking water, parking, separate washrooms, CCTV surveillance, and provisions for extra and co-curricular activities.

Some classrooms are furnished with ICT tools, and the science laboratories are adequately equipped with instruments and consumables aligned with the curriculum requirements. The computer lab meets student needs with over 15 computers. The college's library, although partially automated with a Circulation module, subscribes to N-List for the benefit of students and teachers. The entire college premises are monitored by CCTV cameras.

In terms of physical infrastructure, the college comprises 12 classrooms, all are equipped with projectors, five laboratories, a well-stocked library, five office and departmental rooms, and a common room for girls. Additionally, separate lavatories are provided for boys and girls.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institute has a commitment to all round personality development of students besides education. The college has infrastructure for physical fitness, extra-curricular interests and mental well-being. The indoor games facilities include Table

tennis, Caroms, Chess, and Gym equipment etc available for boys and girls. The facilities available in the college for outdoor games include cricket, football, courts badminton, volleyball and kho-kho, sprint etc. The college has substantial equipment for athletics. It is proud of our college that many students have represented the college at the state level, inter-university level and national level tournaments. The college has a stage where cultural programs Fashion show etc is organized to allow students to express their inherent creativity. The NCC and NSS wing of the college sensitize the students towards society, country, environment, unity, selfless service, disaster management, health and hygiene etc. These wings propagate the government scheme e.g. Swachha Bharat Abhiyan, SVEEP plan, AIDS awareness campaign, tree plantation, blood donation(Under Red cross Society), etc through cultural activities on various occasions. From time to time college has been inviting experts related to different walk of life to sensitize the students on legal literacy, financial literacy, Domestic Violence etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

12

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Partially automated (Circulation Module) The library of the college has a valuable collection of more than seven thousand books of diverse subject which catering the needs of students and teachers of different courses. In addition to the books, it has also subscribed to several valuable magazines and competitive books to cater for the needs of the visitors to the library and students preparing for competitive exams. The library is partially automated and it has N-List subscription. It uses the KOHA software to keep track of access to the books, issues and updating of stock. The library has a reading space and an e surfing centre which is open to students and staff. Name of the ILMS software- KOHA Nature of automation - Partially automated Version: UBUNTU-12.04

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

D. Any 1 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

2.8

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

3.624

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has a broadband connection of 24 mbps from BSNL (Bharat Sanchar Nigam Limited) strengthening the teaching and learning process. The campus is partially Wi-Fi enabled. Teachers and students can access Wi-Fi facilities on the campus to get the additional information and research-related queries. The computer

lab is equipped with the required number of desktop computers with the required software. All classrooms have overhead projectors and one movable projector is available to provide effective teaching for the students. Some Faculty members use PowerPoint presentations in some special lectures to enhance the learning experience. To facilitate office work Photocopy machine, Printer with a scanner in an adequate number are available in the office. The college campus is under CCTV surveillance to ensure the safety and security of its stakeholders. Students are encouraged to use IT infrastructure, and online study resources for broadened their knowledge horizon.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

17

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

15.87	
File Description	Documents
Upload any additional information	View File
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File
<p>4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.</p> <p>The maintenance of infrastructure, facilities and equipment is taken care of by the college administration. In case of any lab equipment/electric appliances not properly working then concerned department personnel informed the office for repair or replacement. The sports facilities are utilized by students under the guidance of a sports officer. The college has taken care of health and hygiene by providing safe drinking water, a clean and green campus and regular cleaning of washrooms. For use of library facilities, at the beginning of the academic year, each student is issued a library card after collecting their details. Two books can be issued per month on each library card per student. If he/she fails to return the borrowed books in good condition then the penalty is levied according to the rule. Similarly, teachers are allowed to take books after entering into the teacher's register. The lab facilities are open to science students. The committee takes care of the various academic, cultural, library NCC, NSS etc activities. The information regarding scholarships, sports, NCC, NSS admission, reservation policy etc are displayed on the notice board and uploaded on the college website from time to time. Thus all the physical infrastructure like academics, sports, libraries, electricity and water supply etc are regularly maintained whenever the need arises.</p>	
File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION	
5.1 - Student Support	
5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year	
5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year	
355	
File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File
5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year	
5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year	
0	
File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	B. 3 of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

50

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

50

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	View File
Details of student placement during the year (Data Template)	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

32

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

01

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

01

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

College promotes representation of students on academic and administrative bodies. An active student council comprises of members to monitor academic, cultural, sports, literary events,

Anti-Ragging and gender sensitization programmes, NSS and NCC activities. College Student Council members along with committee members take active role in conducting college Annual Social Gathering, Subject Societies and national festivals.

The students involve themselves in events such as Independence Day, Teacher's day, Republic day and various other activities. The student representatives actively participate in sports committee, cultural committee, etc.

The college sports are also an important event and the students council has the responsibility to co-ordinate the different sports activities under the supervision of sports officer and assist the teachers in making the event a success. It also has the duty to recommend volunteers from the student's community for this purpose. Thus, the student council contributes to a healthy interaction among students and teachers regarding academic, co-curricular and extra-curricular activities of the college.

Following academic and administrative bodies/committees are functioning in the institution where student representation is considered:

- • College Student Council
- • IQAC
- • Internal Complaint Committee
- • Anti- Ragging Committee
- • Committees of Annual cultural and Social Gathering
- • NSS
- • NCC

All above mentioned committees are headed by Principal / HOD / Faculty members.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

11	
File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File
5.4 - Alumni Engagement	
5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services	
<p>There is an alumni association that came into existence in this college on 12.09.2017 and provided a free membership to the students in order to motivate them to active participation in the Association. The alumni association started functioning and get registered on 08.10.2021. The college seeks alumni participation in the development of the institution to its best. Healthy relation between the staff and the alumni is the main course to attract them towards the college. The institute maintains a cosy relationship with the ex-students, their parents, community. In order to increase the member of the association the college has created a page for the alumni in social networking facilities like Facebook, and Twitter and alumni are actively networking using the Whats App facility and social media sites. In the present scenario, there is no monetary contribution by the college alumnibut they are willing to contribute the valuable experience and expertise of the alumni is shared with the current students of the university. Hopefully, the association would play a significant role in uplifting the college's quality. The alumni meets are organized once a year. Alumni visit the institution at their convenience throughout the year.</p>	

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college administration effectively implemented decisions aligned with the institution's vision and mission. The college infrastructure includes an office, classrooms, laboratories, and an open stage area. Initially offering only undergraduate programs (B.A., B.Sc., and B.Com) until 2016-17, the college expanded its offerings to include postgraduate programs in M.A. Hindi and M.Sc. Chemistry starting from the academic year 2017-18. The Hindi Department attained recognition as a research center in 2019-20, enrolling three Ph.D. students.

The college library undergoes continuous improvement, with an increasing number of books and partial automation. Facilities such as a cycle stand, a platform around a tree, a bus stop, a 5 KWP SPV power plant solar panel, water RO, functional canteen, green boards, and projectors in every class contribute to a conducive learning environment. Security is enhanced through CCTV surveillance.

Annually, the college organizes sports and cultural festivals, fostering a well-rounded educational experience. NSS and NCC units operate to promote the holistic development of students. The college boasts a dedicated and qualified faculty team committed to providing higher education, preparing regional youth for the job market.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

the government college operates under the control of the Department of Higher Education in Chhattisgarh. The department manages key aspects such as finance, infrastructure, staff transfer and posting, creation of new positions, and the introduction of new courses or programs. The Principal, assisted by various committees, oversees academic, co-curricular, and extra-curricular activities.

Each department within the college has operational autonomy, allowing them to determine workload, lecture schedules, field trips, educational tours, book purchases for the library, and procurement of departmental items. Committees are formed to implement action plans, monitor progress, and take corrective measures.

The college's committees, including the Internal Quality Assurance Cell (IQAC), consist of members from teaching staff, non-teaching staff, and students. Decision-making involves all stakeholders, including teaching and non-teaching staff, students, and representatives. In staff council meetings, every participant is encouraged to freely express their opinions. This collaborative approach ensures the active involvement of all college stakeholders in the decision-making process.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college, from its inception following Perspective/Strategic plan it has: To open PG courses in Botany, Political Science and

UG courses in Geography and economics and a research centre in Chemistry subject. In the near future introduction of some more professional programs e.g Law, Biotechnology, Geology, Food technology and certificate/Diploma programs in Foreign Language courses (German, French) etc. To equip all the classes with ICT facilities and establishment of smart classrooms. Establishment of a fully automated library. To develop a fully Wi-Fi campus with advanced computer laboratories for students and faculty. Extension of the existing main building to start more UG and PG courses in future leading to an autonomous PG College. Currently, we are running a shortage of classrooms. Construction of seminar Hall, Boys and Girls Hostel and Flats for teaching and non-teaching staff. Upgradation of science laboratories and establishment of the language lab. To inculcate proper skills so that students get easily placed or become entrepreneurs. To make well-developed counselling cells, Placement cells and career guidance cells. Establishment of Incubation centre. To sensitize the students towards the environment, sanitation, wildlife and water conservation.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

1. **ORGANOGRAM OF THE INSTITUTION PRINCIPAL, ACADEMIC STAFF, ADMINISTRATIVE STAFF, TECHNICAL STAFF, FACULTY HEAD, DATA ENTRY OPERATOR, ASSISTANT PROFESSOR, ASSISTANT GRADE -1, LAB TECHNICIAN, ASSISTANT GRADE -2 ,LAB ATTENDANT, OFFICE ASSISTANT**

2. The principal of the college at the apex is entrusted with overall charge of the college like financial transactions (functioning as Drawing Disbursing officer), administrative, academic activities etc. The principal is assisted by Heads/coordinators of various departments, librarians, office staff and janbhagidhari-funded staff.

3. **Recruitment Procedure:** - Recruitment of teaching and nonteaching staff is done by the government through PSC and

vyapam. Recruitment of guest lecturers is done by college administration on the basis of merit as norms prescribed by state governments. Moreover, recruitment of janbhagidari staff is carried out by Janbhagidari samiti.

4. Promotion:- There is a promotional procedure determined by the government

5. Service Rule: The service rules and promotion for the teaching and non-teaching staff as per the rules and regulation laid down by competent authorities like UGC (University Grants Commission) and the Chhattisgarh government.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	http://www.govtcollegebalrampur.ac.in/Coll ege.aspx?PageName=Organogram
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

the institution adheres to Chhattisgarh government rules by offering various welfare measures for both teaching and non-

teaching staff, including:

1. A family benefit scheme for regular employees in the event of an accident or demise.
2. Group insurance schemes (GIS), CGGPF, GPF, and NPS for eligible employees.
3. Provision for partial withdrawal from GPF accounts for urgent family needs.
4. Medical reimbursement facility for staff.
5. Festival advance, grain advance, and washing allowance schemes for class-four non-teaching staff.
6. Clothing allowances for class-four employees.
7. Child care leave for female employees with children up to 18 years old.
8. The availability of a canteen within the campus for the refreshment of both students and staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

02

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

all regular teaching and non-teaching staff are required to annually complete and submit their Confidential Report (C.R.). The Principal reviews the details, provides opinions, and forwards it to the Commissioner, Department of Higher Education

(DHE) for further processing. Additionally, the teaching staff fills out the Annual Performance Indicator (API) proforma, encompassing various activities such as publications, teaching hours, and governance involvement, which is also submitted to the Commissioner, DHE for performance appraisal.

Teachers are expected to engage in college governance, examination-related duties, committees, and co-curricular/extracurricular activities. Performance is assessed based on class results, and teachers may also participate in government-assigned activities like election duty or social awareness campaigns, all documented in the API proforma. The college's IQAC committee collects annual feedback from students regarding the teacher's performance and conduct, which is analyzed, and appropriate actions are taken in response.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

On the financial matter, the college is subservient to the rules of the government. The college only conducts external audits. A financial audit is mandatory and an account of the college was audited by the Account General of Chhattisgarh since the inception of the college i.e. period 08/2008 to 11/2018 on dated 13.03.2019. The account of Janbhagidari samiti (the corpus of money collected from every student who gets enrolled in the college) is audited annually by the chartered account. Janbhagidari Account Period from 01.07.2015-30.06.2018 audited by Chartered account dated 25.09.2018.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

15.222

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The major sources of receipts/funding for the institution are as follows:

Allotment from the state government.

Development fees collected from the students (Janbhagidari fund).

The allotment from the state government comprises salaries for staff and the development of college infrastructure (and other expenses) under a specific head for which purpose they are granted. In addition to this, there is a corpus of funds collected from the students who get admission to the college. This fund is also known as the Janbhagidari fund. This amount has been used for the miscellaneous needs of the college like strengthening of the science laboratory, Infrastructure for smart classes, library development, installation of Fire extinguishers and CCTV cameras, purchase of laptops, maintenance of washroom etc. Moreover, the college has a shortage of staff, therefore, the hiring of staff is done by janbhagidari samiti and their salary is provided by janbhagidari fund.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) was established on 16.09.2017 with the primary responsibility of overseeing all activities within the college. Since the college's inception, various committees have worked towards enhancing its quality across academic, extra-curricular, administrative, extension services, and financial aspects under the guidance of the IQAC. The IQAC takes the following initiatives:

1. Monitoring the quality of institutional processes.
2. Implementing quality initiatives, including ICT facilities, to enhance teaching-learning.
3. Actively implementing quality measures aligned with the institution's Vision and Mission.
4. Regularly collecting feedback from students to understand their needs and enhance facilities for better student-centric learning.
5. Maintaining communication with all committees and monitoring their functioning.

Overall, the IQAC plays a crucial role in ensuring the continuous improvement and quality enhancement of the college.

File Description	Documents
Paste link for additional information	http://www.govtcollegebalrampur.ac.in/College.aspx?PageName=MINUTES
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

the Internal Quality Assurance Cell (IQAC) is composed of faculty

members from various departments, students, and local community members. The college has adopted several measures to enhance the teaching-learning process, including:

1. Integration of technology alongside traditional teaching methods.
2. Focus on strengthening fundamental knowledge.
3. Enhancement of infrastructure, including the establishment of a vibrant NCC and NSS Unit.
4. Consistent growth in student enrollment each year.

Given that a significant number of students come from tribal backgrounds with illiterate parents, the IQAC has guided faculty members to encourage the use of technology and online study platforms for learning and competitive exam preparation. Additionally, recognizing that many students have weak educational foundations, the IQAC has recommended remedial classes to help build their fundamentals and better understand class lectures.

Furthermore, the college has expanded its infrastructure with facilities such as hostels(Under Construction) for boys and girls, smart boards, a well-equipped library, ICT-enabled classrooms, state-of-the-art laboratories, Wi-Fi connectivity, and computers. There is also a focus on incorporating renewable energy solutions. These initiatives collectively aim to provide a conducive learning environment and uplift students from diverse backgrounds.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender equity is the basic concern of the college. Being a co-educational institute it has been following steps taken to strengthen gender-related affairs: 1. Safety and Security: The college has a high priority to provide safety and security to students and staff. In order to feel safe, the College constitute Anti-ragging committees, Committee against Sexual Harassment, and a Disciplinary committee to look gender related affairs and organize awareness program related to gender equality like woman empowerment and their problem and solution. Moreover, the college provides the girls common room, separate washrooms etc. The College has installed CC (Close Circuit) cameras at different places inside the campus to supervise the activities going inside the campus. 2. Counselling: The College has Counseling Committee and a woman empowerment committee. These committees provide counselling to students in the college. By organizing different gender-related programmes the students become more gender sensitive. Apart from gender issues if any other type of counselling needed for students such as career-related, study-related, personal problem etc are provided by a faculty member 3. Common Room Facilities: There is a girl's common room available in the college with basic facilities where she can relax, play, discuss, and eat.

File Description	Documents
Annual gender sensitization action plan	http://www.govtcollegebalrampur.ac.in/Content/86_154_7.1.1-1.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://www.govtcollegebalrampur.ac.in/Content/87_154_7.1.1-2.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management: The greenery committee takes care of cleanliness and waste disposal. For solid waste disposal, many awareness and cleanliness drives have been carried out by NCC volunteers and NCC cadets on the campus and outside the campus like Hospitals, nearby villages and tourist places like Tatapani. All the college stakeholders get sensitized/trained regarding wet and dry waste. The college has provided a separate container (Green and Blue) for wet waste and dry waste. When the container gets filled the vermicompost was made from wet waste and utilized for plant and plantation drives.

Liquid waste management: The wastewater from ROs, and toilets are drained to the septic tank. The Liquid waste from the laboratory is collected in a container.

E-waste management: There is no system of e-waste management in the college. In fact e-waste produced by our college is nearly

nil.

Biomedical Waste Management: This College does not generate Biomedical waste management.

Waste recycling system: We do not have a waste recycling system although the college makes the vermicompost based Biofertilizer

Hazardous chemicals and radioactive waste Management: Disposable chemicals from chemistry labs are stored in containers and handover to Municipal Corporation and the college does not generate radioactive waste.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

To make students morally responsible with integrity, the colleges conducted numerous activities to promote tolerance and harmony towards cultural, regional, linguistic and socioeconomic issues. To develop a secular outlook, unity and belonging to the college among the staff and faculty, commemorative days are celebrated on the campus. The college and its student staff celebrated the Fresher's party, teacher's day, farewell program, Sarswati pooja, Republic /Independence Day, Annual cultural and Sports fest, rally, oath, Plantation, Constitution day and remembering our beloved freedom fighter etc. Motivational lectures of eminent persons in their field are conducted for the holistic development of students and to make them responsible citizens of India. Following the constitution preamble, the college took every step to inculcate national values, communal harmony and national integration. Besides curricular and cultural activities, the college strengthens its infrastructure like a hostel, sports etc for the physical and comradeship development of students. Thus college provides an environment for cultural, regional, linguistic, and socioeconomic tolerance.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The College organizes several programs from time to time to inculcate constitutional obligations, values, rights, duties and responsibilities. In this regard, College undergraduate programme has a compulsory paper on Environment Science and Post Graduate program has Intellectual property, Human Rights and Environment Basics, Tribal studies, and Green Chemistry. So students are well-informed about the environment, climate change and nature. Besides this, The College celebrates Independence and Republic day every year with students and staff and citizens of the local area. The day reminded the importance of freedom and the constitution. On this day Parade and a patriotic song sung by NCC cadets and others to inspire and showcase the love for the motherland. Besides this surgical strike day, NCC day, and cleaning campaigning are organized by NCC cadets. NSS volunteers organized various drives in villages like Deaddication, cleanliness Road safety awareness, SVEEP program, Institutional Treatment etc. Moreover, the college organizes a Blood donation camps, the Plantation of plant saplings and commemorates freedom fighters and great personalities.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	http://www.govtcollegebalrampur.ac.in/Content/88_154_7.1.9.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

D. Any 1 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Annually the College has organized activities relating to national festivals, birth/death anniversaries of great Indian personalities and students actively participated in Essay competitions, painting, rangoli, debates, quizzes etc based on their respective personalities. Some program related to the above as follows:

1. Gandhi Jayanti
2. Constitution Day
3. World Environment Day
4. Unity Day
5. NSS Establishment Day
6. Hindi Diwas
7. Republic Day
8. Independence Day

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practices 1 Title: Social responsibility, extension and outreach initiatives. Objective: The objective of the practice are :

- To create social awareness values among students.
- To make students vigilant about their role in the society.
- To make eco-social environment on the institution.
- To aware the rural and uneducated peoples for various issues.
- To improve social responsibly of students.

Social responsibility is a common path to go which will make strong and responsible the students. Students create the basis for institution social responsibility, yet the institution responsible for developing and fostering the students towards being responsible. College students should look for innovative programs and workshops underlining social and environmental issues and educate the public at large.

Best Practice 2 Title: Teaching learning & Evaluation process Objectives: The objective of the practice is

- To create an academic in the College.
- To Inculcate, Value System among Students with motivation to Indian Culture
- Nationalism and Social responsibility & equity.
- To Promoting the Use of Technology ensuring effective learning.

File Description	Documents
Best practices in the Institutional website	http://www.govtcollegebalrampur.ac.in/Content/90_154_7.2.1.pdf
Any other relevant information	http://www.govtcollegebalrampur.ac.in/Content/89_154_MGNCRE_DGC%20Certificate%202021-22-39.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

the college is guided by the motto "SARVESHAM SHREYASE VIDYA," emphasizing the supremacy of knowledge. The overarching vision is to provide high-quality higher education that aligns with societal needs and global trends. The commitment extends to delivering quality education in this tribal region across various emerging fields while fostering a conducive environment for co-curricular and extracurricular activities.

In pursuit of its vision and mission, the college is actively working towards the introduction of new programs. The Department of Higher Education (DHE) has permitted the offering of postgraduate programs in Hindi and Chemistry, along with courses in History and Computer Sciences. The college administration, led by the Principal and supported by various committees and cells, collaboratively makes decisions prioritizing the welfare of students and society.

Despite budgetary constraints from the DHE, the college administration is dedicated to expanding infrastructure. Assistance from the district administration has played a crucial role in this endeavor, contributing to the construction of a cycle stand, canteen, platforms around trees, water RO system, and terrain leveling. The library continues to grow each year, with ongoing efforts to partially automate and eventually achieve full digitization. Through these initiatives, the college is working towards realizing its vision of providing comprehensive and modern education to the community it serves.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

- The faculty members will explore the possibility to take up sponsored research (ICSSR, DST, UGC, State government, and local industries) projects or get sponsored seminars and workshops.
- The college will use other multimedia and learning management software and online courses (MOOCs).
- To Start B.Voc. and skill-based, Add on programmes, focused on local needs, especially of tribal people and areas.
- The college will conduct a skill enhancement programme for teaching and Non-teaching staff for its own and other institutions.
- Students will get a practical orientation to the courses by integrating software such as TALLY, SPSS, MS Excel, GST and Income Tax.
- Strengthening the laboratory for science Programmes and computing infrastructure for teaching and research.
- Student support and services can be enhanced by providing proper hostel facilities, and Wi-Fi connectivity, offering value-added and skill-based courses and enriching the library with more books. Besides this increase, the title in the library takes the subscription of journals, and ebooks and make the library fully automated.
- The college will make effort towards water conservation through rainwater harvesting/career counselling, remedial coaching, development of soft skills etc provided to the students.
- Alumni Meet
- The College will address the need for sports and Physically handicapped infrastructure.